

CRIMINAL JUSTICE CERTIFICATE and LEGAL STUDIES FIELD OBSERVATION

AGENCY LISTING

INTERNSHIPS IN THE MADISON AREA

ARC Community Services, Inc., Residential (Paterson) Provides residential treatment to women who have been court ordered. Focus on alcohol and drug abuse issues as well as mental health. Interns participate in intake interviews of new residents/clients, sit in on program groups and assist with day-to-day program operations. Duties may include responsibility for assigned clients and case management. **Only take female interns.**

<http://www.arccommserve.com/programs.html>

ARC Community Services, Drug Court Diversion & Drug Treatment Court Interns attend drug court, assist with treatment plans, make referrals to other programs, conduct urinalysis and breathalyzer test, assist clients with finding housing etc.

Only take female interns. https://www.countyofdane.com/da/drug_court.aspx

<http://www.arccommserve.com/programs.html>

Arc Community Services, Inc.,(Maternal Infant Program) Provides residential to women who have been court ordered to programs. Focus on alcohol and drug abuse issues as well as mental health. Interns participate in intake interviews of new residents/clients, sit in on program groups and assist with day-to-day program operations. Duties may include responsibility for assigned clients and case management. **Only take female interns.**

<http://www.arccommserve.com/programs.html>

Attic Correctional Services Residential (Dwight, Schwert, Foster) Provides residential, day treatment and drug court services to offenders in the community, including employment, AODA, Anger Management, and Sex Offender Treatment. Interns participate in intake interviews of new residents/clients, sit in on program groups and assist with day-to-day program operations. Duties may include responsibility for assigned clients and case management. **Application required.**

<http://correctionalservices.org/programs-and-services/>

Attic Correctional Services, Drug Court Case Management Interns attend drug court, work with drug court treatment team members providing case management and alternatives to incarceration. **Application required.**

https://www.countyofdane.com/da/drug_court.aspx <http://correctionalservices.org/programs-and-services/>

Briarpatch Youth Services, Supervision

Interns manage a small caseload of juvenile clients experiencing multiple problems, including illegal behavior. Develop case plans. Negotiate restitution agreements, place clients in jobs and community service situations. Collect payments. Attend court hearings, develop new job sites, and counsel clients. Supervise work teams. **Private transportation helpful. Valid, unrestricted driver's license required.**

<http://www.youthsos.org/programs/court-involved-youth/intensive-supervision-mockup>

Briarpatch Youth Services, Youth Restitution/Work Teams Interns supervise work teams and assist counselors with an intensive supervision program. Tasks include attending court hearings, intakes, making home visits, and helping with transportation to and from the agency. Interns get direct hands-on experience working with teens ages 13 to 17 alongside staff.

<http://www.youthsos.org/programs/court-involved-youth/youth-restitution>

Catholic Charities: Youth Living Alternatives - Interns work with youth between ages of 12 -22 with mental illness and developmental disabilities in state licensed foster homes. This position equips students to assist in providing daily living skills, treatment planning, and assisting with community integration of youth in a home-like environment. Interns will work directly within the foster homes, and alongside a program manager who oversees staff, licensing and all other logistics.

<http://catholiccharitiesofmadison.org/Services/YouthLivingAlternatives/tabid/584/Default.aspx>

Community Resource Navigator Program, Center for Patient Partnerships - The mission of the University of Wisconsin's Center for Patient Partnerships is to engender effective partnerships among people seeking healthcare, people providing healthcare, and people making policies that guide the healthcare system. Through the Community Resource Navigator Program, UW Madison undergraduate students work as Resource Navigators in two local medical clinics. In this role students partner with patients to identify health harming social and legal needs, assist patients in connecting to social and legal community resources, follow up with patients to be sure that the connection was made and evaluate the quality of the resources provided. Throughout this experience students will: 1) learn about the important

links between social/legal needs and health, 2) interact directly with patients to help them meet their needs, 3) develop direct advocacy skills. In order to participate students must complete all UW Health Volunteer requirements prior to starting in the clinics. 6 intern positions available.

For questions, email Paula Evenson, paula@patientpartnerships.org or Lane Hanson, lane@patientpartnerships.org.
<https://www.patientpartnerships.org/advocacy/resource-navigator-program/>

Dane County Community Restorative Courts The CRC provides young adults who are 17-25 years old and who have committed misdemeanor law violations in South Madison an opportunity to appear before a group made up of community members (prior to being charged) to ensure accountability, determine alternative sanctions and to help repair the harm done to the victim of the crime. It will also seek to help the offender with issues related to employment, healthy relationships, basic needs, and other personal matters to prevent re-offending. The CRC receives referrals of young adults, age 17-25 in South Madison, from law enforcement, the District Attorney's office and the community. Interns assist in providing case management, intake, leading court sessions, contact with referred individuals, community members and those who have been victimized. <https://crc.countyofdane.com/description>

Dane County District Attorney, Deferred Prosecution Program Intern with the Deferred Prosecution unit will maintain their own caseload. They are responsible for case management of agreements, assisting clients with finding treatment services, work and volunteer activities. Opportunity to observe court and work with individuals experiencing the court process. ***Interested students may only interview for one program within the DA's office.**

http://www.countyofdane.com/da/deferred_prosecution.aspx

Dane County District Attorney, Crime Response Services Interns support agency staff with a variety of tasks, including categorizing police reports, researching statistics, and organizing financial documents.

https://www.countyofdane.com/da/crime_response.aspx

Dane County Department of Human Services, Child Protective Services Students are likely to work directly with families, attend home visits, court, and multi-agency meetings. Interns should have strong interest in working with younger children and families.

https://danecountyhumanservices.org/ProtectiveServices/Child/services_general_information.aspx

Dane County Department of Human Services, Youth Justice There are several sites/offices in Dane County. This position works closely with the Juvenile Court. The primary purpose is to review all police referrals to Juvenile Court and to share the DCHS perspective concerning prosecution and disposition of cases with the District Attorney. Interns assist in reviewing police referrals, compiling data, sitting in on charging conferences with the prosecutor and attending court.

Private transportation helpful. <https://jj.dcdhs.com/Default.aspx>

Dane County Juvenile Detention Center Interns assist in providing care and supervision of detained juveniles, in providing counseling, recreation, and other programming. Opportunity for court observation and work with other Juvenile Court programs. <https://www.countyofdane.com/juvenilecourt/>

Dane County Juvenile Reception Center Intern accepts police referrals and conducts intake interviews for the Juvenile Court. Assists in making custody and detention decisions based on relevant statutes. Substantial opportunity for court observation and work with other Juvenile Court programs. <https://www.countyofdane.com/juvenilecourt/>

Dane County Juvenile Shelter Provides short-term residential care for teens awaiting disposition of their court cases. Students assist in supervising daily living and recreational activities, providing educational support, and in providing counseling and referral services. **Application required.** <https://www.countyofdane.com/juvenilecourt/>

End Domestic Abuse WI Interns work in the Legal Department of the organization helping with tasks including: reading and collecting facts from criminal and family law cases as part of a large-scale data collection project. Interns have also helped in updating a legal manual for state domestic violence advocates, attending trainings for advocates and other individuals working with victims of domestic violence and shadowing agency staff. <http://www.endabusewi.org/>

Family Services Madison, Steps to Success A day treatment is a program that provides comprehensive mental health service to middle school youth, ages 11-14 who are struggling in their home, school and/or community environments due to mental health and behavioral challenges. **Placement requests applicants with significant life experience.**

<https://fsmad.org/index.php/how-we-help-families-employees-nonprofits/services-for-children/steps-to-success/>

Journey Mental Health- Community Treatment Alternatives Interns work with a team of professionals to provide community services and support to mentally ill clients who have been involved in the courts. Opportunity for independent work with clients. Students must have some background in understanding mental health issues through psych major or other means. Desire to work with clients in a community mental health setting is a requirement. **Must have private vehicle. Students may not interview with CTA if they are also interviewing with Mendota. Placement wishes to consider students interested in community mental health.**

<http://www.journeymhc.org/services/community/community-treatment-alternatives/>

Madison Urban Ministry (MUM) - Just Bakery – This field placement works closely with both incarcerated and community individuals. Interns do a lot of case management for participants and work closely with employment training and public outreach. They work with re-entry planning and providing support to prevent recidivism This placement would be great for students who want to work closely with individuals in the criminal justice system or for social work-minded students.

<http://emum.org/>

Madison-area Urban Ministry – Youth Programs and Returning Prisoner Simulations Assistant to Youth Programs and Returning Prisoner Simulations - Interns plan and facilitate group activities for youth in MUM's Mentoring Connections programs and assist in coordinating Returning Prisoner Simulations in the community.

Madison Police Department Internships at the MPD vary from year to year according to need and availability. Students may share what Unit they prefer at the site interview, however final placement will be decided by MPD. Internship sites have included district offices, neighborhood police office, TEST, records, detectives, etc. Intern's often engage in special projects that reflect the overall responsibilities and duties of the unit. Regardless of specific unit placement, interns are exposed to a wide variety of activities and units across the Department.

<https://www.cityofmadison.com/police/jointeam/internships.cfm>

Marsy's Law Interns for Marsy's Law will be working alongside field staffers as they perform the duties in order to amend the Wisconsin constitution and provide rights to victims of crime. Interns will place calls to victims of crime, assist in organizing volunteers, and attend events throughout the state as we attempt to remedy the unequal treatment of victims and perpetrators of crime within the justice system. <https://marsyslaw.us/marsys-law-state-efforts/wisconsin/>

Mendota Mental Health Institute Students will interview for both Adult Forensic Units and Mendota Juvenile Treatment Center. Please list Mendota Mental Health Institute on your list of agencies included on your application. You may address your specific interest through cover letter. *Placement prefers psych and natural science majors

***Mendota Juvenile Treatment Center (MJTC)** Youth move to and from MJTC from juvenile corrections based on assessment of their mental health and security needs. A youth's motivation for positive change is also part of that assessment. Interns are involved in assessment and treatment of clients.

<https://www.dhs.wisconsin.gov/mendota/programs/juv-treatment.htm>

***Adult Forensic Units** Interns have been engaged in units dealing with forensic assessment of adult patients, the supervision of clients preparing for re-entry into the community, and the treatment of emotionally disturbed delinquents.

***Placement prefers psych and natural science majors. Students will interview with the same person for MMHI and MJTC. Please only list MMHI on your CJCP application. You may address your specific interest through cover letter.**

<https://www.dhs.wisconsin.gov/mendota/index.htm>

Mentoring Positives Mentoring Positives Inc. is an innovative referral-based mentoring program servicing kids and families throughout Dane County and outlying areas. Interns engage with clients, assist with case management and help with special projects.

<http://mentoringpositives.org/>

MRI study with MRN at Mendota Juvenile Treatment Center (MJTC): Interns will be working with Research Coordinators on the current MJTC study as well as individuals in the follow-up study while gaining experience in the juvenile and criminal justice system. They will gain experience in a variety of psychological and personality assessments such as the PCL, trauma, AODA, crime, and IQ. Interns will see how to utilize prison files, public record sites, and social media searches to locate and contact follow-up participants. They will also learn how to enter data into the MRN COINS database as well as tracking information on a variety of spreadsheets. No previous research experience is necessary, although experience with adolescents is preferred.

National Council on Crime and Delinquency NCCD works with states, counties, legislators, law enforcement, and public and private organizations to demonstrate, test, and evaluate innovative alternatives to ineffective and costly justice practices. Interns will be assist in analyzing data and writing reports. <http://www.nccdglobal.org/>

PASS Program (Partners for After School Success) This is an AmeriCorps position. Members serve in a school or community setting in and around Madison serving middle and high school students to improve their academic achievement through literacy tutoring and running after school programs to build social-emotional learning skills. Visit www.PASSAmeriCorps.org to learn more about this opportunity and to access an application. This opportunity carries a stipend.

Sun Prairie Police Department Interns will be exposed to the daily functioning of a police department, may engage in special projects and will assist officers where appropriate. **Sun Prairie borders the north east side of Madison. Requires private transportation.** <http://www.cityofsunprairie.com/204/Police-Department>

U.S. Drug Enforcement Administration (DEA) The mission of the Drug Enforcement Administration (DEA) is to enforce the controlled substances laws and regulations of the United States and bring to the criminal and civil justice system of the United States, or any other competent jurisdiction, those organizations and principal members of organizations, involved in the growing, manufacture, or distribution of controlled substances appearing in or destined for illicit traffic in the United States; and to recommend and support non-enforcement programs aimed at reducing the availability of illicit controlled substances on the domestic and international markets. Interns work alongside agents, engaging in activities like surveillance, transcribing wire taps, meeting participation. <https://www.dea.gov/>

U.S. Marshals Interns experience the inner workings of the Madison field office including attending court hearings, interviewing clients, and supporting task force operations. ***Requires 3.3 GPA, no criminal history and valid driver's license. Internship hours are Monday to Friday 8am to 4:30pm.**

<https://www.usmarshals.gov/district/wi-w/>

U.S. Probation and Pre Trial Services Provides pretrial and supervised release service to federal offenders. Interns will be exposed to many aspects of the federal justice system. Assist with requesting records, compiling and reviewing pre-sentence investigations, attend sentencing hearings, and conduct bail evaluations and home visits.

<http://www.wiwp.uscourts.gov/>

UW-Law School's Consumer Law Clinic (CLC): Consumer protection is a dynamic, growing area of practice at state and federal levels. The CLC represents individuals and advocates for Wisconsin consumers to address a range of issues such as unfair debt collection practices, predatory lending, fraud and misrepresentation. Interns will observe client interviews, conduct fact research, attend classroom instruction, discussion and case rounds, observe court proceedings, assist with clerical duties, develop client outreach program and help to explore emergent legal needs such as student loan default and collection. For more questions, contact the Clinic Director, Sarah Orr, at sarah.orr@wisc.edu.

<http://law.wisc.edu/eji/clc/index.html>

UW Law School-Family Court Clinic- The Family Court Clinic is a community-based clinical law program serving Dane County's low-income residents. Students work on both individual client cases and perform community outreach through regular clinic hours at the Dane County Courthouse. Through their work, law students regularly engage with consumers from all economic, cultural, and educational backgrounds. They help consumers with their family law matters through answering questions, explaining court procedures, and assisting with form completion. Our courthouse clinic hours vary during summer and the school year but each law student staffs a three-hour shift each week. As part of your internship responsibilities you will be expected to observe court hearings, observe and assist with the FCC Courthouse Clinic, and handle a shift with our intake line at the Law School to schedule appointments with consumers.

<http://law.wisc.edu/eji/familycourt/>

UW-Law School's Immigrant Justice Clinic (IJC), represents non-citizens in immigration detention, including asylum seekers and residents of Dane County facing deportation because of immigration infractions. Interns at IJC interview immigrants at the Dodge County Detention Center and help assess their eligibility for relief from removal. They gather corroboration for cases in litigation, research country conditions for asylum cases, staff IJC's telephone intake line, and assist with case management and IJC's digitization project for its files. They will have the opportunity to attend seminar

classes concerning substantive immigration law and lawyering and court hearings for IJC cases. **Second Language skills preferred.** <http://law.wisc.edu/eji/ijc/index.html>

UW-Law School's Neighborhood Law Clinic (NLC) is a community-based poverty law clinic with an office on South Park Street and in the Law Building on Bascom Hill. Law students in the clinic appear in court and provide representation to clients in rental housing, public benefits, and unpaid worker cases. Interns will observe client interviews, assist with law office clerical duties, and may also: attend law classroom discussions, assist in community project advocacy, research on legislative issues, community legal education outreach and mobilization. For more questions, email the Clinic Director, Mitch at mitch@wisc.edu <http://law.wisc.edu/eji/nlc/index.html>

UW Law School - Innocence Project- Interns assist in office tasks, as well as reading offender applications to help summarize the cases. In addition, interns work closely with lawyers to help research for different projects. Interns learn a lot about the law side of criminal justice, and how the court system works. Gain a better understanding of what dealing with offenders on a daily basis entails. https://law.wisc.edu/fjr/clinicals/ip/student_info.html

University of Wisconsin Police Department The UW-Madison Police Department provides complete law enforcement services to the campus community. All our police officers are deputized by the Dane County Sheriff, and are authorized to enforce all State of Wisconsin laws and Rules of the Board of Regents. Interns will learn all aspects of services provided by the UW Police and Security for the UW-Madison Campus and related areas. In addition, UWPD will assign each intern a project. **Application required.** <http://www.uwpd.wisc.edu>

WI Department of Corrections - Division of Community Corrections, (previously called Probation and Parole) Probation and parole agents assess an offender's risk and needs for programming, supervise offenders daily in the community, and also provide investigative services to the courts, the Division of Adult Institutions, and the Parole Commission to aid in sentencing and community reentry planning. Interns work with an agent, supervising clients living in the community or in prison. Duties include interviewing clients, conducting home and jail visits, case planning, attending court, and referring clients to local programs. **Must have a valid unrestricted driver's license. Students will need to complete background check.**

<http://doc.wi.gov/community-resources/probation-parole>

WI Department of Corrections - Division of Juvenile Corrections- Grow Academy Interns work with youth in a nonsecure, residential facility. Tasks include youth supervision, taking youth into the community, attending court, and food preparation. Students work closely with youth alongside staff. Interns provide daily mentoring of at-risk youth, supervising youth both on and off grounds. ***Oregon is 10 miles south of Madison. Requires private transportation. Students will need to complete a background check.**

<https://doc.wi.gov/Pages/AboutDOC/JuvenileCorrections/GrowAcademy.aspx>

WI Department of Justice, Bureau of Justice Information and Analysis (BJIA) Goals are to support policy and data-driven decision making through criminal justice research, analysis and program evaluation. Depending on background and experience, interns would be directly involved in various research-related efforts including conducting literature reviews, collecting data, identifying and addressing data quality issues, analyzing trends and patterns, and creating charts, graphs, tables, maps, and/or written reports based on the data analyzed. Other tasks may include making phone calls, report editing, developing documentation, and related activities. Interns would work directly with existing staff on various analysis projects and would have the ability to attend any training sessions offered by the BJIA.

<http://www.doj.state.wi.us/dles/bureau-justice-information-and-analysis>

WI Department of Justice, Crime Lab Bureau The internship program offers students the ability to apply classroom theory, gain practical forensic experience in a variety of disciplines, and increase their post-graduate marketability. Internships are only offered when a specific project has been identified that furthers the mission of the WSCL. Students are given individual projects within their placement unit (for example, DNA or fingerprinting, etc.). **Please consult website for Unit Specific Requirements. Natural science background and application required.**

<https://www.doj.state.wi.us/dles/crime-labs/crime-lab-internships>

WI Department of Justice, Criminal Litigation Unit Criminal Litigation Unit performs a number of important functions involving criminal related matters including prosecuting selected criminal violations and sexual predator commitments

and providing training and advice to state prosecutions and law enforcement. Students assist in developing and researching case materials for presentation at court, including Chapter 980 Sex Offender prosecutions. Students will spend time with attorneys in court, meetings, and touring other facilities.

<https://www.doj.state.wi.us/dls/criminal-litigation-unit>

WI Department of Justice, Division of Criminal Investigations DCI provides investigative support and services to law enforcement agencies. DCI special agents and criminal analysts investigate crimes that are of statewide nature, importance, or influence. Please see webpage for information and requirements. DCI interns apply for the sites below.

***Wisconsin Statewide Information Center (WSIC)** –A multi-agency, multi-disciplinary information sharing environment serving federal, state, local, tribal, territorial, public and private sector stakeholders with an “all crimes, all hazards, all threats” approach. Interns assigned to WSIC can support a variety of functions, including but not limited to, various homeland security-specific tasks, forensic criminal intelligence analysis, investigative functions, and criminal case support. Additionally, interns can assist with a variety of programs/projects within the Criminal Intelligence (Forensic) Unit (including but not limited to projects involving cybersecurity and combating human trafficking), the Wisconsin Crime Alert Network, DCI’s Technical Services Unit, the Wisconsin Clearinghouse for Missing and Exploited Children and Adults, the Silver Alert Program, and the Threat/Fusion Liaison Officers Program. Students majoring in Psychology, Computer Science, Criminal Justice, English, Human Resources, Homeland Security, Information Technology, Legal Studies, Office Administration, Political Science, Social Work, and/or other related fields are encouraged to apply. This internship is for students who like problem solving (research) and critical thinking. **Interns who are able to stay on for a year or more are given priority. Application Deadline for Summer Internship: February 1. Students should apply directly to agency and precisely follow directions on website:** <http://www.doj.state.wi.us/dms/dci-internship-opportunities>

***Field Operations Bureau** –DCI interns assist special agents with case-related and investigative duties. These duties may include execution of search warrants, surveillance, records review, and intelligence and information gathering. Traditionally, interns assigned to these bureaus are completing course work in criminal justice or related fields. Typically, interns are assigned to a particular office rather than a particular bureau or focus area, as needs dictate. **Application Deadline for Summer Internship: February 1. Students should apply directly to agency and precisely follow directions on website:** <http://www.doj.state.wi.us/dms/dci-internship-opportunities>

***Internet Crimes Against Children Task Force** program – A network of law enforcement and non-governmental agencies dedicated to the investigation and training of issues related to internet-based crimes against children. Interns assigned to the ICAC Task Force assist the director and ICAC program staff with program management duties. The intern will monitor tools used to help track case, statistical, and affiliate information, as well as other projects as needed. Interns will conduct online queries and are expected to have an understanding of social networking and apps, in order to help with website design, social networking account management, and newsletter development. Knowledge of excel preferred. Traditionally, interns with the ICAC Task Force are completing course work in administrative, business management, marketing, or other related fields. The internship is located at DCI Headquarters on the Capitol Square. **Application Deadline for Summer Internship: February 1. Students should apply directly to agency and precisely follow directions on website:** <http://www.doj.state.wi.us/dms/dci-internship-opportunities>

WI Department of Justice, Office of Crime Victim Services Interns work primarily in two program areas: the Crime Victim Compensation Program and in the Grants and Other Programs area. Crime Victim Compensation: Interns assist program staff by reviewing police reports related to crime victims’ claims and write law enforcement summaries to assist claims specialists in making eligibility determinations for the compensation program; other tasks may include making telephone calls, attending meetings, assisting with support staff tasks. May help with projects such as revenue recovery work. Grants: Assist grants manager with program site visits, grants database, and other programmatic tasks; read program reports. Other Programs: SAFE Fund – Follow up with hospitals and patients to secure information; assist with other correspondence in order to ensure payments are made.

<http://www.doj.state.wi.us/ocvs/office-crime-victim-services>

WI State Patrol The Wisconsin State Patrol enforces traffic and criminal laws; helps motorists in need; inspects trucks, school buses and ambulances; and helps local law enforcement agencies with natural disasters or civil disturbances. Interns participate in ride-alongs, write reports, technical trouble shooting, information collection and observe multiple facets of State Trooper roles. <http://wisconsin.gov/Pages/about-wisdot/who-we-are/dsp/default.aspx>

WI State Public Defender - Client Services Interns help develop alternatives to incarcerations reports for individuals defended by the agency attorneys. Interns are initially assist staff but generally accept their own caseload later in the internships. Opportunity for court observation. **Interested students may only interview with one unit of the Public Defender- Client Services, Investigation, or Jail Intake. You may not list more than one in your list of four.** Additional handout with more detailed description available on request. <http://www.wisspd.org/>

Wisconsin State Public Defender's Office (SPD) Investigative Unit Investigative Interns carry out the following duties:

- Plan, conduct and document investigations for criminal cases (misdemeanor + felony).
- Interview clients, victims and witnesses.
- Obtain and evaluate legal documents from attorneys and law enforcement agencies.
- Draft and serve subpoenas.
- Visit crime scenes to document evidence; prepare diagrams; take photographs.
- Present all investigative findings to attorneys.
- Prepare reports which thoroughly and accurately document all work performed as directed.
- Testify and present evidence/findings at court hearings.

***Interested students may only interview with one unit of the Office of the State Public Defender: Client Services, Investigation or Jail Intake. Valid driver's license required.** <http://www.wisspd.org/>

WI State Public Defender—Investigation – Baraboo and Portage, WI Unit Interns conduct defense investigations for criminal misdemeanor cases. Duties include interviewing defendants, victims, police officers, obtaining police reports and other documents, and writing investigation reports to summarize the information gathered. ***Requires a valid driver's license.** <http://www.wisspd.org/>

WI State Public Defender- Jail Intake Interns conduct eligibility interviews, including completion of social history data to assist attorneys. Students also complete some data entry and filing as time allows. **Interested students may only interview with one unit of the Public Defender- Client Services, Investigation, or Jail Intake. You may not list more than one in your list of four.** <http://www.wisspd.org/>

Additional Madison Agencies- Internship Availability Varies
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Briarpatch Youth Services, Youth Job Center- Last Placement 2014

Offers Employment Skills Training for at risk youth in Dane County. Interns assist with required employment skills training and ongoing job search assistance. Youth receive follow-up services after successfully obtaining employment. <http://www.youthsos.org/programs/youth-development/youth-job-center>

Briarpatch Youth Services, Youth Peer Court- Last Placement 2013

Interns provide case management for youth involved in peer court services. This may include contacting the youth in the community, following up with family, assisting in finding resources to complete sentences, etc. Interns sit in on Peer Courts and work with the courts to find appropriate and meaningful sentences for clients.

<http://www.youthsos.org/programs/court-involved-youth/youth-peer-court>

Briarpatch Youth Services, Additional Programs- May be addition new program placements

Briarpatch hosts a number of additional programs. Students have not yet interned in those programs. Students interested in those programs are welcome to approach Briarpatch or consult an advisor.

<http://www.youthsos.org/programs>

Centro Hispano- Immigration Services- No Placement yet

<http://www.micentro.org/immigration-services.html>

Centro Hispano- New Routes for Adults- No placement yet

<http://www.micentro.org/new-routes-for-adults.html>

Community Partnerships - Children Come First- Last placement 2014

Program helps kids with diagnosed mental health issues, and their families, find supports in their extended family and community. CCF coordinates mental health care, alcohol and drug treatment, and other services. Clients are at risk of out of home placement or working their way back into the community. Interns assist with case managers including meetings with community professionals, visits to residential treatment placements and court. Interns may assist with family engagement and advocacy through expressive art-making. ***Car is helpful but not required.** Submit an inquiry to info@commpart.org to see if accepting interns. <http://www.community-partnerships.org/>

Community Partnerships-Transition to Independence- No summer placement yet (placement in Spring)

The Transition to Independence Program (TIP), which is part of Community Partnerships, Inc. of Dane County. The program works with older youth/young adults with mental illness and related issues (substance use, lack of housing, social issues, etc.). TIP is a relatively new program and it is innovative in terms of attempts to provide developmentally appropriate services. **Car is helpful but not required.** Submit an inquiry to info@commpart.org to see if accepting interns. <http://www.community-partnerships.org/>

Cuna Mutual Group, Special Investigations Unit (SIU) Interns working in the Special Investigations Unit will assist in preliminary claim investigations on questionable claims members have submitted. In addition, interns may conduct their own investigations and have the opportunity to interact with Claims Staff, Legal Dept, Credit Union members, Credit Union employees, other insurance carriers, industry experts, law enforcement, and others. During this time interns may also work closely with the National Insurance Crime Bureau (NICB), The Coalition Against Insurance Fraud (CAIF) and state Departments of Insurance (DOI's). There is also data entry, reporting, training, and other related tasks included. This is a challenging, hands-on internship focused on continued development in the Investigations field.

<https://www.cunamutual.com/Products>

Dane County Department of Human Services- Joining Forces for Families Last placement 2012

Interns will work directly in the community with a social worker to provide support to clients looking for housing, jobs, SSI, and other basic human needs. <https://danecountyhumanservices.org/jff/locations.aspx>

Dane County Department of Human Services- Neighborhood Intervention Program (NIP) Last placement 2014

Primary goal of NIP is to provide prevention and early intervention programming to youth, ages 10-18, at risk of involvement with the justice system. Interns collaborate with staff to facilitate discussion groups, supervise recreation activities, and support clients in other ways. There are many programs to consider at NIP. ***Requires valid driver's license.**

<https://jj.dcdhs.com/Default.aspx>

Dane County District Attorney/Domestic Violence Unit Last placement 2011

Programs focus on assisting victims of family violence who are participating in Court action. Interns help contact victims after reports are filed, interview victims, offer support and information about Court processes, and make recommendations to the District Attorney. Longer-term volunteer commitment desired.

http://www.countyofdane.com/da/domestic_violence.aspx

Dane County Department of Human Services, ARTT (Achieving Reintegration Through Teamwork) ARTT offers interns the opportunity to become directly involved with children, youth and families via a team approach to mental health services. Interns will interact with agencies delivering individual and group therapy, family counseling, day treatment, crisis services and risk assessment, advocacy and support services for parents, and community support programming for teens with a severe and persistent mental illness. **Private transportation helpful.**

<http://www.danecountyhumanservices.org/MentalHealth/Child/default.aspx>

Dane County Medical Examiner's Office – Last Placement 2014

Interns will accompany deputies and support staff throughout the day, and observe their actions and roles.

<https://www.countyofdane.com/examiner/>

Dane County Sheriff's Office- Last placement 2011_

Students work, explore and observe policing and other functions, such as the Dane County Jail, Court Services, Special

Teams, Training, Patrol, etc. They may be assigned to observe in a number of other areas within the Department, as well as, outside the agency to see how the Criminal Justice system comes full circle. Students may carry out special assigned projects. **Requires a vehicle. Requires application in addition to Resume.**

<http://www.teamdane.com/>

Dane County Sheriff's Department – Huber Services/Jail Diversion- Last placement 2013

Students work directly with inmates on a daily basis assisting with finding work and community resources. These programs work with individuals sentenced to local jail time at home or at the Huber facility.

<http://www.teamdane.com/>

https://danesheriff.com/Divisions/SecurityServices/jail_diversion_program.aspx

Domestic Abuse Intervention Services- Last placement 2012

Non-profit program that offers legal and social services to people who have experienced domestic violence and abuse. Interns select from among several programs. Options include staffing a crisis line, working with women and/or children in residence at the agency shelter home, making referrals to community resources, informing clients of legal rights and options, and escorting women to court. ***Student initiated placement. Requires advanced planning and application through DAIS website. Year commitment to volunteer one time per week following placement.**

<http://abuseintervention.org/>

Law Offices of Lawton and Cates- Last placement 2013

Student had the opportunity to observe work at a private law firm. Student sat in on client meetings, went to court and discuss the process of cases. This internship also provided many networking opportunities. **Student pursued internship on own. CJCP does not have a relationship with this agency. This is an example of a possible Law Firm internship. Students pursuing Law Firm internships on their own must speak to an advisor. Placement must be focused on criminal law.**

<https://www.lawtoncates.com/>

Law Office of Nicholson, Gansner & Otis Intern tasks include going to court, visiting clients in jail, paralegal duties, and working on defenses.

<http://www.nglawyers.com/>

Law Offices of Robert Nagel- Last placement 2013

Students worked as a legal assistant. This entailed greeting clients, opening and closing client files, interviewing clients/witnesses/victims, preparing and drafting legal documents, write up statements and reports, and dealing with monthly billing. There are many different areas the student was able to explore including law, researching legislative references and social work. **Student pursued internship on own. CJCP does not have a relationship with this agency. This is an example of a possible Law Firm internship. Students pursuing Law Firm internships on their own must speak to an advisor. Placement must be focused on criminal law.**

<http://www.nagel-law.com/>

Middleton Police Department (Middleton)- Interns will be exposed to the daily functioning of a police department, may engage in special projects and will assist officers where appropriate. Middleton is just west of the city of Madison.

***Requires private transportation *Requires an application in addition to resume.**

<http://www.ci.middleton.wi.us/police/>

Oakhill Correctional Facility (Oregon) – Last placement 2015 Minimum security prison. Interns request involvement in post release service planning, educational services, treatment programming, etc. ***Oregon is 10 miles south of Madison. Requires private transportation.**

<http://doc.wi.gov/families-visitors/find-facility/oakhill-correctional-institution>

Operation Fresh Start- Last placement 2013

A job-training and high school equivalency program for juvenile and young adult offenders. Summer conservation projects are the vehicles for building job-training skills, self-esteem, and providing informal counseling. Interns are involved in labor with juveniles in one or more crews. Interns must be willing to work outside all summer. ***Generally requires 400 hour commitment.**

<http://www.operationfreshstart.org/>

SOAR Case Management Services/Recovery Dane- Last placement 2014

Students work directly with Mental Health consumers, in collaboration with case managers to support consumers in

implementing their own Recovery Plans. This includes providing advocacy, referral and direct services in all of the following areas: coordination of services, assistance in building support networks, recovery plans, crisis management and crisis planning, resource allocation, crisis intervention, money management, warm line support, vocational rehabilitation, advocacy, housing, education, outreach, referral, problem solving, medication management, medication assistance, benefits assistance and peer supports. **This non-profit program currently does not have its own website.**

WI Department of Juvenile Corrections: Probation/Parole: Under the supervision of the Corrections Field Agent and Corrections Field Supervisor, interns will assist in identifying the nature and causes of juvenile offenders' problems, develop case plans designed to address offender/community needs, and implement and monitor offenders' case plans. Interns may work with staff to provide individual, group and family counseling and guidance, provide services to protect the public, perform liaison functions with human services agencies, local units of government, and law enforcement agencies. Students will learn to refer and develop community and other resources. This position may provide a variety of services for a targeted caseload or program including Corrective Sanctions, Juvenile Parole and Serious Juvenile Offender. The work at this level is highly responsible and requires significant professional judgment and include accountability for actions. The intern shall comply with the Department's administrative rules and the agency's policies and procedures including those related to the Department's overall Reentry philosophy of using evidence-based strategies, practices and programs which target a youth's individual criminogenic needs and risk level. ***Must have a valid unrestricted driver's license.** <http://doc.wi.gov/families-visitors/juvenile-services>

WI Department of Justice, Attorney General Office of the Attorney General's oversees all Department of Justice Bureaus along with providing guidance when confusion exists about the meaning of a statute and Wisconsin appellate courts have not yet definitively addressed the presenting issue. Interns are exposed to all the DOJ divisions. Tasks include press releases, guest columns, research and assist in formulating opinions for the AD to endorse. <http://www.doj.state.wi.us/exec-profile/brad-d-schimmel>

WISCONSIN INTERNSHIP SITE EXAMPLE OUTSIDE MADISON AREA

We encourage students to consider interning in their home communities. If you are interested in placement in your home community, you should proceed as if this is a new placement. See the handbook for more details.

ADULT						
WISCONSIN	LOCATION	YEARS				
Outagamie County DA's Victim/Witness Unit	Appleton	2016	2011			
Outagamie County Sheriff's Dept.	Appleton	2003				
WI State Public Defender's Office	Appleton	2006				
Sauk County Sheriff's Department	Baraboo	2012				
WI State Public Defender's Office	Baraboo	2017				
WI State Public Defender's Office	Black River Falls	2009				
Forest County Potawatomi Behavioral Health	Crandon	2018				
Cudahy Police Department	Cudahy	2002				
WI Dept of Justice Division of Criminal Investigation	Eau Claire	2011				
Eau Claire Co. District Attorney's Office	Eau Claire	2008				
WI State Public Defender's Office	Eau Claire	2003				
Brown County District Attorney's Office	Green Bay	2010				
Brown County Sheriff's Office	Green Bay	2002				
Green Bay Correctional Institute	Green Bay	2005				
Green Lake Co. Sheriff's Department	Green Lake	2015				
Greendale Police Department	Greendale	2017	2012	2003		
Greenfield Police Department	Greenfield	2012				
Hartland Police Department	Hartland	2003				
Rock Co. Coroner's Office	Janesville	2008	2001			
Rock Co. Drug Court	Janesville	2012				
Rock Co. Sheriff's Office	Janesville	2011				
WI State Public Defender's Office	Janesville	2003	2001			
WI State Public Defender's Office	Jefferson	2001				
Kenosha County Courthouse	Kenosha	2017				
Menominee Tribal Prosecutor's Office	Keshena	2015				
WI State Public Defender's Office	LaCrosse	2008				
Lake Geneva Police Department	Lake Geneva	2010				
Manitowoc Police Department	Manitowoc	2013				
Menasha Police Department	Menasha	2013				
HAVEN	Merrill	2011				
Federal Bureau of Investigation	Milwaukee	2014				
Justice 2000- Mental Health	Milwaukee	2007				
Milwaukee Co. DA's Office	Milwaukee	2013				
Milwaukee Co. DA's Office- Domestic Violence Unit	Milwaukee	2008				
Milwaukee Co. Sheriff's Department	Milwaukee	2013				
Milwaukee Police Department	Milwaukee	2016	2015	2005		
Milwaukee Secure Detention Facility	Milwaukee	2004				
US Probation & Pretrial	Milwaukee	2013	2006			
WI Community Services- Mental Health	Milwaukee	2007				

WI Dept of Justice- Division of Criminal Investigations	Milwaukee	2015	2013	2011	2008	2003
WI Dept of Justice- Crime Lab Bureau	Milwaukee	2017				
WI State Public Defender's Office- Client Services	Milwaukee	2009	2006	2003		
WI State Public Defender's Office- Investigations	Milwaukee	2014	2013	2011	2010	2003
WI State Public Defender's - Mental Health/Juvenile	MLK/Wauwatosa	2017				
Glendale Police Department	No Milwaukee	2004				
Basiliere, Thompson, Bissett & Castonia, LLP	Oshkosh	2014	2010			
Oshkosh Correctional Institution	Oshkosh	2015	2014	2007		
Village of Pewaukee Police Dept.	Pewaukee	2016	2012	2004		
Racine Youthful Offenders Correctional Facility	Racine	2004				
WI Dept of Community Corrections-Probation/Parole	Racine	2012				
WI State Public Defender's Office	Racine	2003				
O'Melia, Schiele and McElDowny Law Clerk	Rhineland	2008				
Sheboygan Co. District Attorney	Sheboygan	2016	2015	2012	2011	
Sheboygan Co. District Attorney- Victim Witness	Sheboygan	2013				
Sheboygan Co. Sheriff's Dept.	Sheboygan	2014	2007			
Shorewood Hills Police Dept.	Shorewood Hills	2012	2004			
WI Dept of Community Corrections-Probation/Parole	Stevens Point	2004				
Robert E. Ellsworth Correctional Center	Union Grove	2009				
Watertown Police Dept.	Watertown	2016	2006			
Waukesha County District Attorney's Office	Waukesha	2018				
WI Dept of Community Corrections-Probation/Parole	Waukesha	2009	2006	2003		
WI State Public Defender's Office	Waukesha	2013	201	2009	2007	2004
Waupaca Co. Sheriff's Office	Waupaca	2011				
North Central Health Care- Behavioral Sciences	Wausau	2009				
Wausau Police Department	Wausau	2009				
WI State Public Defender's Office	Wausau	2010	2004			
WI State Public Defender's - Mental Health/Juvenile	MLK/Wauwatosa	2018	2017			
WI Dells Police Department	Wisconsin Dells	2001				
JUVENILE						
WISCONSIN	LOCATION					
Polk Co. Human Services-Juvenile Justice Unit	Balsam Lake	2002				
Lutheran Social Services	Beaver Dam	2001				
Eau Claire Academy	Eau Claire	2001				
Eau Claire Children's Court	Eau Claire	2012				
Rock Co. Adolescent Services	Janesville	2007				
Juvenile Intake Services	Kenosha	2007				
State Public Defender's -Juvenile & Mental Health	Milwaukee	2018	2012			
Racine Juvenile Detention Center	Racine					

Law Enforcement Placements Students have an opportunity to participate in a variety of police work in other jurisdictions, including patrol, investigation, crime prevention, community policing, etc. Directory to all local law enforcement can be found here: <https://wilenet.org/html/directory/index.html>

INTERNSHIP SITE EXAMPLES OUTSIDE WISCONSIN

ILLINOIS	LOCATION	YEARS				
Buffalo Grove Police Department	Buffalo Grove	2012	2010			
Cabrini Green Legal Aid	Chicago	2011				
Cary Police Department	Cary	2013				
Cook County Public Defender's Office	Chicago	2018	2012	2009	2008	2005
Cook County State's Attorney Office	Chicago	2005	2004			
Cook Co State's Attorney Office- Juvenile Justice Bureau	Chicago	2013	2009	2008		
Equip for Equality Abuse Investigations	Chicago	2012				
Youth Outreach Services	Chicago	2014				
Crystal Lake Police Department	Crystal Lake	2011				
Highland Park Police Dept.	Highland Park	2008				
Illinois Dept of Natural Resources, Conservation Police	Springfield	2018				
19th Judicial Circuit Court of Lake County	Vernon Hills	2013				
Lake County State's Attorney's Office	Waukegan	2018	2017			
DuPage Co. Sheriff's Dept.	Wheaton	2006				
Dupage Co. States Attorney's Office	Wheaton	2016				
MINNESOTA	LOCATION					
Anoka Co. Attorney's Office	Anoka	2014	2011			
Anoka Co. Community Corrections	Anoka	2008				
Arrowhead Juvenile Center	Duluth	2005				
Public Defender's Office	Mankato	2013				
Ramsey Co. Correctional Facility	Maplewood	2008				
Forth District, Hennepin Co. Juvenile Justice Center	Minneapolis	2014				
Hennepin Co. Public Defender's Office	Minneapolis	2003				
Minnesota Watch	Minneapolis	2016	2015			
Hennepin Co. Home School- Mental Health Setting	Minnetonka	2007				
Oakdale Police Department	Oakdale	2004				
Federal Medical Center	Rochester	2009				
Boys Totem Town- Juvenile Corrections	St. Paul	2007				
Bureau of Alcohol, Tobacco, Firearms, & Explosives	St. Paul	2014				
MN Dept. of Corrections- Restorative Justice Unit	St. Paul	2008				
Ramsey Co. District Attorney's-Victim Witness	St. Paul	2009	2007	2005	2003	
St. Paul Police Department	St. Paul	2015	2005			
The Family Place	St. Paul	2013				
Washington County Place Program	Stillwater	2011	2010			
Washington County Sheriff's Department	Stillwater	2012				
Metro Gang Strike Force	Twin Cities	2008				
ALABAMA						
The Alabama Dept of Mental Health - Deaf Services	Montgomery	2017				
CALIFORNIA						
Anti Recidivism Coalition	Los Angeles	2018				
NEW YORK						
Neighborhood Defender Project of Harlem	New York City	2014				
WASHINGTON DC						
Congressman Adam Kinzinger	DC	2014				